



# Marino College

## COLLEGE HANDBOOK

14 - 20 Marino Mart, Fairview, Dublin 3. Tel: 833 2100 / 833 9342  
Fax: 833 4951 E-mail: [info@marino.cdvec.ie](mailto:info@marino.cdvec.ie) [www.marinocollege.ie](http://www.marinocollege.ie)



*Enabling, Enhancing, Educating*

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# Mission Statement

Marino College seeks to encourage a caring and open community through developing the whole person to his or her full potential. We strive to create a person-centred approach to learning through the development of a positive, respectful and safe environment.

## **Slogan:**

*“Enabling, Enhancing, Educating.”*

## **Principles:**

In Marino College we:

- ✓ Encourage lifelong learning for all.
- ✓ Believe that every person has the ability to experience success in school.
- ✓ Recognise and support diversity.
- ✓ Provide for a safe, clean and caring environment.
- ✓ Strive to recognise and achieve the full potential of every individual.
- ✓ Believe in educating and nurturing the whole person.
- ✓ Believe that every day is a new beginning.
- ✓ Believe in respect for all.



College Principal: Ms. Mary McAteer, Deputy Principal: Ms. Anne Skelly

## *Welcome note from the Principal*

Dear Parents/Guardians,

Welcome to Marino College. We are delighted that you have chosen us to share your educational journey with you. It is a privilege to serve as Principal of Marino College and to be part of a culture rich in academic excellence as well as pastoral care.

Our staff focus on providing quality teaching and learning for all our students through our various curricular, extra-curricular and co-curricular opportunities. Our teachers provide engaging and relevant educational experiences as we continue to prepare our students for college and/or careers.

We very much encourage parental and community involvement in the school as we feel this is an integral part of our success. The whole school community works together to ensure our students come first in everything we do.

We encourage parents to become involved in school life – your support, suggestions and concerns are very important to us and we truly appreciate your input. With your support and the work of our staff and students I feel confident that Marino College students will achieve academic success and a truly holistic education.

On behalf of all our staff I welcome you to Marino College and wish your daughter/son every success with her/his studies during the years ahead.

Yours sincerely,

Mary McAteer  
Principal

# The School Structure

## College Management Staff

**College Principal:** Ms. Mary McAteer

**Deputy Principal:** Ms. Anne Skelly

## The Year Head

Each Year Group has a designated Year Head who has special responsibility for the students of that Year. The Year Head generally stays in charge of the group for the three years of Junior Cycle and sometimes remains in charge into Senior Cycle. The Year Head is supported in this role by Ms McAteer and Ms Skelly and by the Class Tutor.

## The Class Tutor

Under the 'Class Tutor' system which has worked very well over the years each class has a Tutor who will:-

- Enable the well being, happiness and progress of each student in their class group.
- Ensure the highest levels of attendance and punctuality.
- Deal with matters relating to discipline and compliance with school rules.
- Be available to deal with any queries/difficulties that may arise among students of their class.
- Monitor the academic performance of the students.
- The Class Tutor has daily contact with the students.

## Subject Teachers

Unlike the Primary system each subject is taught by a different teacher.

## Other School Personnel

The school also has a range of people who supply additional services to our students and their parents. These include:

## The Guidance Counselling Service

The Guidance Counsellors, Ms Freeman and Ms Holmes, help students deal with issues in the following key areas:

- Education, e.g. subject choices, further education.
- Career, e.g. employment, further training.
- Personal, e.g. personal concerns - worries/difficulties.

The School Psychologist, Ms. G. Maher visits the college on a weekly basis. She works with the Guidance Counsellors and other key staff members regarding the educational wellbeing of the students. She also is available to meet parents.

## Resource and Learning Support

Ms Karen Doyle, Ms Kate Lennon and the Learning Support team are responsible for providing support to students who may have difficulty with reading, writing and Maths.

## School Librarian

Ms L Walsh our full-time School Librarian is responsible for running our school Library. She actively promotes reading for pleasure. She also supports the students' literary development by arranging a wide range of reading activities during the year.

## EAL (English as an Additional Language)

Mr Poole, Ms O'Neill and Ms Dema are responsible for providing support to our international students who may require additional support to learn, write and speak the English language.

## Behaviour for Learning Support Teachers (Sli Eile)

Ms D O'Connor works with students in one to one sessions and in groups to support them in their learning and behaviour.

## Home/School/Community Co-ordinator

Ms. McEvoy regularly visits parents at home thus ensuring that there is a good contact between the college and our students' homes.

## Student Support Team

The school has a Student Support Team which meet regularly to discuss students confidentially\*, about whom they have a concern. Their aim is to provide a care plan for those students who require it and to monitor how the plan is progressing. This is the team that brings together all the support services of the school, to review how the school Community is responding to the overall needs of each student. In addition, with your permission, it may be of benefit to seek the support and advice of external agencies and support services in the best interests of the student.

\* Disclosure of information to an appropriate person will happen when it is necessary to, protect the interests of the student, protect the interests of society or to keep another person safe.



# The Student Support Team

The Student Support Team is a support structure for students in Marino College. The people below meet regularly to discuss young people who may be experiencing difficulties at home or in school. A Care Plan is created to support the young person to help them to experience success, health and happiness in school and in the community.



**Ms Canney: Year Head**

Responsible for the welfare of one or more Year Groups.



**Ms. Ruane: Year Head**

Responsible for the welfare of a whole Year Group.



**Ms. Farrelly: Year Head**

Responsible for the welfare of one or more Year Groups.



**Ms Freeman  
Guidance Counsellor:**

Helps students deal with educational / career choices and personal difficulties and refers to outside agencies.



**Majella Evoy: Home  
School Teacher**

Provides support for parents and fosters good communication between home, school and local agencies.



**Ms. Skelly: Deputy Principal**

Acts as Chairperson of meetings and relays important information to Ms McAteer, School Principal.



**Ms. Georgie Maher:  
Visiting Psychologist**

Provides support for students' emotional and educational wellbeing.



**Ms. O'Connor**

'Behaviour for Learning Support' for students experiencing difficulties with their behaviour, through groups and 1 to 1 support.



**Ms. Doyle: SEN/ Resource  
Dept. Head**

Provides support for students with learning difficulties, advises on learning strategies and refers students for educational assessments.



**Ms Lennon,  
SEN/Resource Dept:**

Provides support for students with learning difficulties, advises on learning strategies and refers students for educational assessments.

# Well Being and Supports for our Students

In Marino College we recognise the importance of promoting and supporting the wellbeing of all our students and the whole school community. Our Wellbeing policy is inclusive of all our students. A continuum of various supports, programmes and services are offered to students and their families when and for as long as may be appropriate. These may include:

**The Wellbeing Curriculum:** Wellbeing is embedded into the curriculum of all subjects. Junior Cycle classes also receive 4 hours per week of Wellbeing classes via SPHE, CSPE, PE and Wellbeing.

**School Activities and Clubs:** promote participation and student wellbeing.

**The Year Head/ Class Tutor:** Both have daily contact at regular intervals with the students.

**The Buddies:** Selected Sixth Year students are trained to help first years settle in.

**Belonging Plus:** this programme supports our first years with the transition into second level.

**Student Council:** This gives our students a voice by providing them with an opportunity to become involved in a positive way in the development of the school.

**Read Your Mind Book Project:** This project ensures that our students have access to the right books covering all aspects of well-being and good mental health including anxiety, bullying mindfulness etc and is run through our JCSP Library in association with JIGSAW youth well-being services.

**Active Well Being Week:** Activities and initiatives for students, staff and parents to promote the importance of Well Being.

**Student Support Team:** meets weekly to put together support plans for students and their families where appropriate.

**The Guidance Counsellor:** Information and help is available to students on issues such as career choices and to support with personal worries and concerns.

**Behaviour for Learning Support Programme:** This programme is offered to students who are having behavioural problems in school. The Sli Eile Teacher works with these students in one to one sessions and in groups to support them in their learning and behaviour.

**SEN Department:** Identifies and supports students with additional learning needs.

**Friends for Life and Headspace:** Programmes to help our young people manage stress and worries and develop strong resilience and coping skills.

**Check and Connect:** Teachers volunteer to deliver this mentoring programme to support our students by working with them to set targets around planning for school success.

**Ignite:** Programme run with selected 2nd year students designed to build confidence assertiveness and resilience in our students as well as developing their communication and listening skills.

**Alert:** A programme that teaches self regulation skills enabling young people to harness their body's internal engine and maximize their energy levels so that they can concentrate and learn in class.



# School Curriculum

## The Junior Cycle

On enrolling your daughter /son into first year she/he will be part of the Junior School and will undertake the new Junior Cycle programme. At the heart of the Junior Cycle programme are a set of **Key Skills and Statements of Learning** that are spread across the entire curriculum and are embedded in lessons in all subject areas.

**Junior Cycle Subjects:** Students are offered a selection from the following which are studied at Common Level. However English, Irish and Maths may be studied at Higher or Ordinary Level.

English	Science	Materials Technology (Woodwork)	C.S.P.E.
Irish	Geography	Music	S.P.H.E.
Maths	Business Studies	Religion	Information
French	Home Economics	Physical Education	Technology (I.T.)*
History	Art		

**\*P>TECH** is an innovative new IT programme which the school runs in Junior Cycle in partnership with **Virgin Media** and **Irish Water**. As part of their Junior Cycle the students will complete short courses in **Robotics and Coding**. Work Experience, Mentoring and Workplace Visits form a key part of the P>TECH programme. From 2021 the programme will be extended into Transition Year and into Leaving Cert in 2022. **QQI Level 5 & 6** courses will be an integral part of P>TECH at Senior Cycle.

**J.C.S.P.:** Students will also benefit from the opportunity of following the Junior Certificate Schools Programme.

**Junior Cycle - Level 2:** This programme is also available to students who may benefit from an alternative structure of assessment to ensure they experience success and succeed in school.

## The Senior Cycle

On completion of Junior Cycle students have the option to participate in our one year Transition Year Programme or alternatively they may proceed directly into Leaving Certificate. Marino College offers two very successful Leaving Certificate Programmes.

**1. Transition Year:** Transition Year offers our students a broad educational experience that we believe will provide them with opportunities to mature, develop and grow before undertaking the academic demands of the Leaving Certificate. During this year our students will participate in many interesting and different learning activities, projects and tasks. Transition Year also includes a range of practical activities along with Work Experience, Community Outreach, P>TECH (from 2021) and Core Subjects. Research indicates that students who complete T.Y. perform significantly better in the Leaving Cert.

**2. The Leaving Certificate:** Students generally study seven subjects. English, Irish, Maths and a language – French in our college, form the main core subjects. Students will also study three subjects from the following – Art, Biology, Business Studies, Chemistry/Physics, Computer Studies, History, Home Economics, Geography and Music which may be offered to them. Students may choose to study their subjects at Higher or Ordinary level. English, Irish and Maths can also be studied at Foundation level.

**3. The Leaving Certificate Applied (LCA):** The Leaving Certificate Applied is a two-year programme. It covers many subjects. Continuous assessment is an important part of the programme with two thirds of the marks allocated for project work and the remainder earned through written examinations. School Attendance of 90% is required for successful completion of the course. Work experience is an integral part of the programme.

# Practical Information About School Routine

## 1. The School Day

Monday:	8.48am - 3.40pm
Tuesday:	8.48am - 3.40pm
Wednesday:	8.48am - 3.40pm
Thursday:	8.48am - 3.40pm
Friday:	8.48am - 3.40pm
Lunch Break:	12.00 noon - 12.40p.m. every day.

The PE Department organise a variety of sporting activities and competitions on Wednesday afternoons for our students. We actively encourage students become involved and participate.

## 2. Attendance and Punctuality

- All students are expected to be in school at 8.48 a.m. every morning.
- Students who arrive late in the morning may be kept back for detention.
- If, in exceptional circumstances, you wish your daughter/son to leave school early, please write a note in her/his diary.
- All uncertified absences from school over 20 days in the school year must, under law, be reported to the Educational Welfare Services.

## 3. Getting to and from school

Marino College is well served by buses coming from all directions. Clontarf DART Station is also nearby. Student LEAP Cards are available to buy and top up in SPAR beside the school. Students are welcome to cycle to school and store their bicycles in the school at their own risk.

We insist, in the interest of safety, that our students use the footbridge or the pedestrian traffic lights at all times when crossing the road.



## 4. The School Diary

The School diary is a very important means of communication between parents and teachers. It is also used by students to record their homework. It must be brought to school every day.

Students must have the diary with them every day in order to:

1. Record their homework.
2. Keep parents/guardians informed of punctuality and progress.
3. The diary records any problems with regards to classwork or conduct. It also records especially good conduct on the part of the student.

Parents are asked to check the diary each evening.

## 5. Accidents/Sickness

- Any accidents which occur on the college premises should be reported IMMEDIATELY to the Deputy Principal.
- Students who are unwell will only be given permission to go home if we have parental permission for them to do so - it is vital that we have a contact telephone number should this situation arise.
- If your daughter/son has or develops a serious medical condition please let the Class Tutor or Year head know.

## 6. Extra Curricular Activities

Students are encouraged to participate in the many extra curricular activities provided by the school which include:

- Sporting competition:- Athletics, Basketball, Cross-Country Running, Frisbee, Football and Soccer competitions, Boxing and Swimming, Rounders, Volleyball and Bouldering. Wednesday afternoons has been set aside for sporting activities.
- Poetry Aloud Inter-Schools Competition and CDET B Short Story Competition.
- Young Scientist Competition.
- Outdoor Education which includes Hillwalking and Orienteering and may involve an annual overnight trip to an Adventure Centre.
- Annual Trip Abroad for Second Years.
- School Clubs – Boxing, Chess, Craft Club, Guitar, Running Club, Samba Drums and Ukelele.
- Choir / Singing Groups.
- Dance and Drama.
- Field trips and School Tours.
- Film making.
- Home Work and Study Club.
- Inter-Schools Debating and Public Speaking Competitions.
- Investec Business in the Community Mentoring Project.

## 7. Direct Access Programmes to College and University

The majority of Third Level Colleges in Dublin give special consideration to our students regarding entry into Colleges and Universities on completion of a satisfactory Leaving Certificate.

Marino College is part of the Trinity Access Programme (TAP). We also have strong links with TU - Dublin City (formerly Dublin Institute of Technology D.I.T), National College of Ireland (N.C.I), Dublin City University (DCU) and the National College of Art & Design (NCAD). Staff and students advise, mentor and give special consideration to our students.

## 8. Scholarships

**A number of scholarships are offered annually in the following areas:**

**Music:** Ceoltoiri Cluain Tarbh offers a minimum of 3 new scholarships per year for our incoming first year students in Traditional Irish Music which includes an instrument and tuition. These scholarships run for 3 full years.

**STEM Summer Camp (TCD Walton Club):** A limited number of scholarships are available for selected students to help them gain a deeper understanding and greater appreciation for STEM subjects – Science, Technology Engineering and Maths.

**Gaeltacht:-** The College provides €500 towards the overall cost for a limited number of students wishing to attend a summer Irish language programme in an approved Gaeltacht College. This involves an immersion in the Irish language over a three week period in an Irish speaking area.

**Leaving Certificate Achievement Bursary:-** A number of our 6th Year students will receive a bursary award of €100 at the end of Senior Cycle. This bursary is awarded for exceptional attendance and application to school work.

## 9. Community and Business Mentoring Programmes

- The Business in the Community Mentoring Programme provides mentoring and career guidance information to our Senior Cycle students, along with summer work placements. The school has established strong working links with staff in Investec Investment Bank.
- Enhanced literacy and numeracy support is provided to our Junior Cycle students through well established links with SUAS Educational Development and the Marino Active Retired Club.
- The National College of Ireland (N.C.I.) and T.U. Dublin City (formally D.I.T.) have direct links with our school.
- Local Youth Services - The school works closely with local agencies and youth services including SWAN, NYP2, Ballybough Youth Project, Donnycarney Youth Project and East Wall Youth Project to support and enhance the personal development and welfare of our students.
- Discovering University: This is a 8 day summer programme run by NCI providing opportunities for our students to experience a taste of life at NCI and to see College as part of their future.
- P>TECH is an innovative IT programme which the school runs in Junior Cycle in partnership with Virgin Media and Irish Water. It includes Short Courses, Work Experience, Mentoring and Workplace Visits. From 2021 the programme will be extended into Transition Year and into Leaving Cert in 2022 and will include QQI Level 5 & 6 courses.

# School Costs 2019/2020

## 1. Enrolment and Re-enrolment

The CDET B fixed charge of €12 is payable before the beginning of each school year. This charge is necessary to help with the overall cost of providing a huge range of social and cultural activities for all students.

## 2. School Books - The E-Book Rental Scheme

The College operates an E Book Rental Scheme for all students. This system enables all the students to access all their school books on their iPads at a very reduced cost.

### Enrolment or Re-enrolment fee, E-Book Rental and other charges for 2019 / 2020

Year	Enrolment	E-Book Rental	iPad & Case	Diary	Total
First	€12	€75	€58	€5	€150
Second	€12	€75	€58	€5	€150
Third	€12	€75	€58	€5	€150
Fifth	€12	€75	€58	€5	€150
Fifth	€12	€75	€158	€5	€250
Sixth	€12	€75	€58	€5	€150

Year	Enrolment	Outings & Activities	Diary	Total
Transition Year	€12	€233	€5	€250

Please be aware that students are responsible for the care of their iPads and are liable for all repair costs should they be damaged or broken in any way. Student iPads are provided solely for educational purposes and any misuse will be dealt with in accordance with the school's iPad Policy. Copies of this policy may be obtained from the school.

Where more than one member of a family attends the College, there is a 10% reduction of the total cost.

Students are expected to supply their own copies, pens, pencils etc.

### 3. School Uniform

Lynch's of Marino 130 Philipsburgh Avenue, Dublin 3. (Phone No. 01-8375225) will supply uniforms. Uniforms can also be purchased on line at [www.lyncheschooluniforms.com](http://www.lyncheschooluniforms.com).

Details are as follows:-

Item	Material	Size	Approx Cost
White Shirt	Tapered Fit - 2 pack	All sizes	€24.95
Tie (Junior)		All sizes	€6.95
Tie (Senior)			€8.95
Navy Striped Polo Shirt Crested		All sizes	€12.95
Navy V-Neck Jumper with crest (Junior School)	50% wool 50% acrylic	34 - 36	€34.95
		38 - 40	€39.95
		40 - 42	€44.95
		44 - 46	€49.95
Grey V-Neck Jumper with crest (Senior School)	50% wool 50% acrylic	34 - 36	€34.95
		38 - 40	€39.95
		40 - 42	€44.95
		44 - 46	€49.95
Navy Trousers (boys)	Tapered Fit Tapered Fit	Youths	€24.95
		Gents 32 - 40	€29.95
Navy Slacks (girls)		8 - 6	€39.95
Tartan Pleated Skirt (Kilt)		24 - 40	€54.95
Marino College Track Suits		All sizes	€49.95
Marino College School Jacket		All sizes	€54.95

**Students must wear their full school uniform during the school day.**

**We recommend that students have at least 2 polo shirts to facilitate a regular change.**

Students have the choice of wearing either the school skirt or the school trousers.

Students are required to wear the school track suit for P.E. The track suit may only be worn into school on days scheduled for P.E. class.

Non marking runners and ankle socks are required for P.E.

The students name should be clearly marked on all items of uniform.

Lynches provide a 'while you wait' iron-on name tapes service.

To prolong the life of the uniform we suggest students change after school every day.

Students are encouraged to leave items of value at home.

All special requests regarding uniform sizes should be made directly to Lynches on or before the **14th July**. This is to ensure students will have their full school uniform for the beginning of the school year.

# Code of Behaviour

The Code of Behavior in Marino College seeks to take account of each individual pupil while at the same time acknowledging that the safety, welfare and rights of all pupils, parents and staff are respected.

## The Discipline Structure

The system used to encourage and monitor pupil behaviour and administer disciplinary procedures in Marino College is similar to models in operation in many other schools. Subject Teachers deal with minor day-to-day issues of misbehaviour as they arise. The Class Tutor and the Year Head will be involved with more challenging behaviours. The Deputy Principal and the Principal direct the overall Code of Discipline and become involved with the investigation of any rare serious misbehaviour.

It is essentially expected that pupils will show courtesy, respect and consideration for other people and their property. This is necessary for the smooth running of the College and to create an environment where learning can take place.

Mobile phones and other devices must be switched off while on the school premises. Breaches of this rule will be dealt with in accordance with our School Discipline Policy.

**All parents, guardians and students may obtain a full copy of Marino College's Code of Discipline from the college on request or alternatively on the school's website [www.marinocollege.ie](http://www.marinocollege.ie). A shortened version of the policy may also be viewed in the students' School Diary.**

## Child Protection Procedures

The safety and welfare of our students is of paramount importance in Marino College. To this end, our staff is committed to following the Child Protection Procedures published by the DES in 2011. Ms. McAteer, Principal is the College's Designated Liaison Person. Parents can access the procedures on the website of the Department of Education and Skills ([www.education.ie](http://www.education.ie)) or contact us here in the College.



# Parent Teacher Communication

Developing good communication and cooperation between home and school is hugely important in building a positive partnership with our parents and benefits the whole school community.

## **Communication between home and school happens in many different ways including:**

The School Diary, Letters, School Reports, School Events, Phone Calls, Texts, Postcards, Newsletters, Emails, The School Web-site and very importantly School Meetings.

Parents are expected and strongly encouraged to attend school events and our **Parent Teacher Meetings** which are held after school each year in accordance with the DES requirements. Parent Teacher Meetings are particularly important as they provide an ideal opportunity to meet with your daughter/son's teachers, receive valuable information and discuss her/his achievements and progress in school.

Written school reports are also issued to parents in January and again in June. Third and Sixth Year Parents will receive a report containing mock examination results and CBA mock descriptors during the second term.

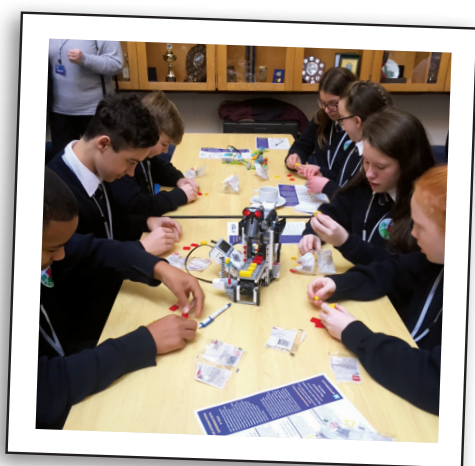
Should you wish to discuss your son/daughter's progress at any other time our staff will be very happy to accommodate you. We would ask you, however, to make an appointment with the Year Head first as outlined below.

## **How to meet with a teacher on other occasions.**

We are aware of the important role parents play in their children's education. Parents should not hesitate to contact us to discuss any aspect of their son's / daughter's education.

The normal procedure is to make an appointment by telephoning the school at 01 833 2100. Ask to speak to the relevant Year Head or Tutor. Alternatively, telephone or text the Year Head directly on her/his mobile number which will be made available to you. Teachers are usually in class. If so, ask to speak with the Deputy Principal or leave a telephone number where they can contact you later. Releasing teachers from class can be difficult, and interferes with teaching and learning, so we ask that you please keep your appointment.

Ms. McEvoy our HSCL (Home School Community Co-ordinator) is available to call to your home or meet with you regarding any aspect of your child's education (01 833 2100).





# Frequently asked questions about the Junior Cycle

## 1. What is the new Junior Cycle?

In 2014, the new Junior Cycle was introduced into Irish schools. This new Junior Cycle places the students at the centre of the learning process enabling them to actively participate in their communities and in society. It allows for new ways of learning and a broader range of skills to be properly assessed. It is called the **Junior Cycle Profile of Achievement (JCPA)**.

### **Key Skills and Statements of Learning**

At the heart of the new Junior Cycle are a set of Key Skills and Statements of Learning. Students will have access to a varied curriculum of knowledge, skills and values.



The eight **Key Skills** of Junior Cycle which are spread across the entire curriculum and are embedded in lessons in all subject areas are:

- 1. Managing Myself**
- 2. Staying Well**
- 3. Being Literate**
- 4. Being Numerate**
- 5. Communicating**
- 6. Being Creative**
- 7. Working with Others**
- 8. Managing Information and Thinking.**

See diagram to the left

### **Through engaging with these Key Skills students will:**

- be more actively engaged with learning
- take greater ownership of their learning
- engage with digital technology
- be encouraged to problem solve and think creatively

There are also twenty-four **Statements of Learning** that describe what students should know, understand and value having participated in Junior Cycle. In Marino College we will ensure that all Statements of Learning feature in the programme offered to our students.

## 2. How will students be assessed in Junior Cycle?

On completion of the 3 year Junior Cycle students will receive a Junior Cycle Profile of Achievement (JCPA) instead of the old Junior Certificate. The JCPA will reflect not only academic achievement but also a whole range of your daughter /son's achievements over the three years of Junior Cycle in Marino College. There are 4 main elements included on the JCPA as follows:

**A. Subjects:** All subjects have now been revised and updated. Each one has its own specification replacing what used to be known as a 'syllabus'. Students can study a maximum of 10 subjects for the JCPA.

Students will still sit official state examinations set by the State Exam Commission (SEC) in each subject at the end of their Junior Cycle. The following descriptors will now be used:

- **Distinction** 90 to 100 %
- **Higher Merit** 75 to 89 %
- **Merit** 55 to 74 %
- **Achieved** 40 to 54 %
- **Partially Achieved** 20 to 39 %
- **(not graded)** 0 to 19 %

**B. Classroom Based Assessments (CBA's):** Classroom Based Assessments (CBAs) provide students with opportunities to demonstrate their learning and skills in ways not possible in a pen and paper examination eg. their oral communication and investigation skills.

CBAs will be undertaken in each subject and will be completed in class time and to a timetable set by the Dept. of Education and Skills. Students will complete one CBA per subject in second year and third year.

After the CBA is completed in third year, students will then complete a written Assessment Task. This task, is undertaken at a set time and date and will also be sent to the State Examinations Commission (SEC) for marking.

The Assessment Task will be worth 10% of the overall mark in the case of most subjects. CBAs will be reported on in the JCPA using the following descriptors:

- **Exceptional**
- **Above Expectations**
- **In Line with Expectations**
- **Yet to Meet Expectations**

**C. Short courses;** Short courses in addition to the main school subjects is also a key feature of the new Junior Cycle. A short course is delivered in class for 100 hours over two or three years of the Junior Cycle. Short courses will also be reported on in the JCPA using the descriptors above. A maximum of 4 short courses may be completed.

**D. Other Learning Experience:** Students will have the opportunity to engage with a range of other learning experiences in Marino College and these will also be recorded on the JCPA.

Other learning experiences play a critical role in ensuring that students are provided with a broad and balanced educational experience. These may be in curricular, extra-curricular, volunteering or school community based activities.

Our students could include their participation in activities and events such as: Student Council, Library Assistants, Mentoring Programmes – Investec, Debating, Film Making, Well-Being Week, Seachtain na Gaeilge, School Clubs, Musical Evenings, Open Evening/Day Volunteers, Sporting Activities etc

### 3. What does the JCPA look like?

The sample on the right – Illustration B Sample JCPA shows how your daughter/son's achievements and successes will appear on her/his JCPA.

### 4. Is it difficult to do well?

The Junior Cycle will certainly challenge our students! But it is designed for every student to achieve well if they attend regularly and engage and participate in school. Classroom Based Assessment now forms a significant part of their Junior Cycle.

Recognition is also given to the multiple ways that students achieve in school and gives them the opportunity to showcase their many achievements inside and outside the classroom. This in turn supports the wellbeing of our students by relieving the pressure many students experience sitting a final examination.

### 5. Why are there so many subjects in Junior Cycle?

Students will all study between 8 and 10 subjects. This may also include some short courses in addition to these subjects. A good mix of subjects gives the student a broad general education. It will also give them a wide choice in the Leaving Certificate. This will give them a greater choice of career options.

### Useful websites:

[www.jct.ie](http://www.jct.ie)

[www.ncca.ie/en/junior-cycle](http://www.ncca.ie/en/junior-cycle)

JUNIOR CYCLE PROFILE OF ACHIEVEMENT		2018
MARY BRENNAN		DOB: 21 June 2001
<b>STATE CERTIFIED FINAL EXAMINATIONS</b>	<b>Classroom-Based-Assessments</b>	
Examination number: 430066		
English (O) <i>Distinction</i>	Oral Communication <i>Above expectations</i>	Collection of texts <i>In line with expectations</i>
Irish (O) <i>A</i>		
Mathematics (H) <i>B</i>		
History (H) <i>C</i>		
Geography (H) <i>D</i>		
French (O) <i>B</i>		
Religion (H) <i>B</i>		
Science (H) <i>C</i>		
Business Studies (H) <i>C</i>		
Technology (H) <i>A</i>		
<b>Other Areas of Learning</b>		
<ul style="list-style-type: none"><li>Many participated in BeFest. Her project examined the historical build up on direct jobs or retrainees. She gathered, recorded, organised and evaluated the information.</li><li>May was a member of the school basketball team where she committed to the team training and competitions and developed her tactics, competencies and skills.</li><li>May worked effectively with others in a group action project to raise awareness of the homeless crisis and to promote the work of RCTI.</li><li>May took part in the Christmas shadow appeal. She promoted the cause by the creative use of digital technology and was responsible for collecting the donations from her class.</li></ul>		
<b>Principal</b> Ms. O'Donnell	<b>Yearhead</b> Ms. Bennett	<b>Roll No. 634510</b> Scoll Croft 16, Borris Road, Portlaoise
This JCPA recognises and records achievements in Junior Cycle		



# Choosing the right Leaving Certificate

If your daughter/son has just completed Junior Cycle or Transition Year she/he will be choosing between two different Leaving Certificates on offer in the College. We hope the frequently asked questions, which follow, will answer some of your queries.

## **Who can go on to do a Leaving Certificate?**

Any student who has completed Junior Cycle can do a Leaving Certificate.

## **So you offer a choice of two different Leaving Certificates - Can you tell me more about them?**

Yes! They are known as the traditional Leaving Certificate and Leaving Certificate Applied. Both are two-year full-time programmes.

## **Which Leaving Cert do most students choose?**

The traditional Leaving Certificate is still by far the most popular. Approximately 95% of all students in Ireland sit this exam with the remaining 5% sitting the Leaving Certificate Applied.

## **Why is the traditional Leaving Certificate so popular?**

The traditional Leaving Certificate is a natural follow-on from the Junior Cycle providing real academic challenges for most young people. It also caters for the wide range of students' abilities and aptitudes. It is therefore the chosen option in most schools.

Students who wish to gain direct entry into any of our third level colleges i.e. universities and Institutes of Technology **must** sit the traditional Leaving Certificate. Entry into these colleges is based on points awarded to the students according to the grades they receive in the traditional Leaving Certificate exam. (See table (A) p21). The traditional Leaving Certificate is the one that most employers are familiar with and tend to prefer.

## **What is involved in the established Leaving Certificate Programme?**

Students generally study seven subjects. English, Irish, Maths and a language – (French in our college), form the main core subjects.

Then students will also study three subjects from the following – Biology, Business Studies, Art, Home Economics, Geography, Music and Chemistry/Physics, which may be offered to them.

Like the Junior Certificate students may choose to study their subjects at Higher or Ordinary level. English, Irish and Maths can also be studied at a Foundation level.

## **How are the students assessed?**

Students sit examinations held in June at the end of their two years of study. Like the Junior Cycle the State Examination Commission fixes the dates of these exams and assessments.

## **So there is no Classroom Based Assessment (CBA) in the traditional Leaving Certificate?**

No. Some subjects like Art for example do have a practical examination. Others like Geography and Home Economics, for example, require students to undertake a field study project or complete a student journal which may form a percentage of the final mark.

## Why might my son/daughter choose the Leaving Certificate Applied instead?

The Leaving Certificate Applied is very appealing to students who find academic work and study particularly challenging. The Leaving Certificate Applied is also suited to students who wish to follow a practical course that will prepare them for working life.

Also the students' work is continually assessed over the two years of the programme and they will have gained a lot of credits (marks) before sitting the final exam.

## What do the students study?

The programme is divided into **three** main areas.

- 1. Vocational Preparation:** Work Experience and Preparation For Working Life.
- 2. Vocational Education:** Practical Maths, I.T. plus two specialist courses from the following:  
Active Leisure Studies, Childcare / Community Care, Craft and Design, Hair and Beauty, Hotel, Catering and Tourism, Office Administration and Customer Care, Technology, Information and Communications, Technology.
- 3. General Education:** Arts Education, Irish, Modern Language, Leisure and Recreation, Social Education, Religion and Science.

**Students study these subjects in modules.**

## How are students awarded credits or marks?

As students complete their course work (Key Assignments and Tasks) they are awarded credits, which go towards their final result. It is possible to score almost two-thirds of their marks for work completed in school, before they sit the final examinations.

The Leaving Cert Applied is awarded at three levels: Distinction, Merit or Pass. See Table (B) on P21. Students also receive credits for regular attendance at school. **School attendance of 90% or higher is obligatory.** Only absences explained by a doctor's note can be excused. Students who do not attend regularly will not be awarded a Pass descriptor in their Leaving Cert Applied.

## Does the Leaving Cert Applied count for "Points" for third level college places?

No. but you can get on to a PLC course with this Leaving Cert which can lead on to third level entry.

## What is a PLC?

It is a course run in an ETB school e.g. Marino College of Further Education, Connolly House, for students who have completed either of the Leaving Certificates. There are a huge variety of PLC courses in PLC colleges ranging from Business to Nursing to Childcare, Photography, Drama, Media etc. Our Career Guidance teachers can help you find out more about what's on offer and where.

## Can students with the Leaving Certificate Applied get onto all PLC courses?

Generally yes, however, some PLC courses ask for different qualifications in Maths or in Science and Technology. Our Career Guidance teachers help you find out the requirements for particular courses.

### Say he/she does a PLC course, what then?

Students can gain entry to some third level courses and apprenticeships (eg Carpentry) or traineeships (eg Dental Nursing) based on their PLC attainments. Many students choose to go directly into employment.

### What if my son/daughter doesn't want to go on to a PLC course?

Is there anything else for them with the Leaving Certificate Applied? Yes. SOLAS formerly FAS, accept this course for apprenticeship courses. It is also accepted for entry into the Gardaí, the Defence Forces, the Civil Service and Fáilte Ireland (training in Catering and Tourism).

Some students may go directly from the Leaving Certificate Applied into the work place. Remember, most employers will want their employees to have completed a Leaving Certificate.

### Do students with a Leaving Certificate Applied find employment?

Research by the DES show that on average 89% of LCA graduates are employed or attending further education courses in the year immediately following completion of the programme.

### Where can I find out more about the Leaving Certificate Applied programme?

For further information you can contact the Leaving Cert Applied Support Services, CDET B Curriculum Development unit, Captain's Road, Dublin 12. Tel: 01 453 5487 or email: [lcapplied@cdu.cdets.ie](mailto:lcapplied@cdu.cdets.ie)

**Table A: New Leaving Cert Points System**

Current Leaving Certificate Grades	Current CAO points (Higher / Ordinary Level)	New Leaving Certificate Grades	New CAO Points (Higher / Ordinary level)
<b>A1</b> (90% - 100%)	100 / 60	H1 / O1 (90% - 100%)	100 / 56
<b>A2</b> (85% - 89.9%)	90 / 50	H2 / O2 (80% - 89.9%)	88 / 46
<b>B1</b> (80% - 84.9%)	85 / 45		
<b>B2</b> (75% - 79.9%)	80 / 40	H3 / O3 (70% - 79.9%)	77 / 37
<b>B3</b> (70% - 74.9%)	75 / 35		
<b>C1</b> (65% - 69.9%)	70 / 30	H4 / O4 (60% - 69.9%)	66 / 28
<b>C2</b> (60% - 64.9%)	65 / 25		
<b>C3</b> (55% - 59.9%)	60 / 20	H5 / O5 (50% - 59.9%)	56 / 20
<b>D1</b> (50% - 54.9%)	55 / 15		
<b>D2</b> (45% - 49.9%)	50 / 10	H6 / O6 (40% - 49.9%)	46 / 12
<b>D3</b> (40% - 44.9%)	45 / 5		
<b>E</b> (25% - 39.9%)	0	H7 / O7 (30% - 39.9%)	33 / 0
<b>F</b> (10% - 25%)	0	H8 / O8 (0% - 29.9%)	0
<b>No Grade</b> (0% - 9.9%)	0		

**Table B: The LCA Credit System**

Pass	120 - 139 Credits	60% - 69%
Merit	140 - 169 Credits	70% - 84%
Distinction	170 - 200 Credits	85% - 100%

# Parental involvement in the school

## Marino College Parents' Group:

Our Parents' Group was set up to provide our parents with opportunities to become more involved in the running of the school. It aims to develop a meaningful partnership between parents and teachers, fostering closer links between home and school and the local community. It also aims to involve our parents in the school's policies, plans and activities – all in a positive and supportive way!



The Group meets in the school at least once every half term. Our Parents' Group is actively involved in the school community and works with the school management to review many of the school policies. Some of these include Whole School Wellbeing, Assessment, Attendance, Homework, Relationships and Sexuality, Child Protection and Code of Discipline. Some of the ideas our Parents' Group have come up with in recent years include postcards to Senior Cycle students, more introductory meetings for parents, a Parents Book Club and linking in with the Student Council. The Parents' Group is open to all – parents, guardians, grandparents and significant adults in the lives of our students. New members are always welcome!

## Adult Education Services in Marino College

The school is happy to assist parents who may wish to further their own education.

- **Adult Night Classes**

An extensive range of educational and leisure courses will be on offer in the school in Autumn. A limited number of places are available at a reduced fee to our parents.

- **Parents' Book Club**

Parents, Guardians and friends meet regularly in the School Library. Recent Book Club choices include Holding, A Spark of Light, I Am Pilgrim and Educated.

- **Other Parents' Events**

Ms. McEvoy in collaboration with the Parents' Group organises a range of events for our parents throughout the year including information talks, walks, cookery demonstrations, courses, etc.

- **Back to Education Initiative**

In September we will be running Back to Education courses in our College of Further Education, Connolly House, North Strand in areas including:

Healthcare / Customer Service and Office Skills / Retail Skills/Hotel Front Office/ I.T. Skills and Computer Graphics / Community Development

**The BTEI courses are open to all ages**, They are part-time (mornings), and are run over two years from (September / May). **No qualifications are necessary. Attendance will not affect your benefits** – the courses are free, (subject to eligibility) and preference will be given to Early School Leavers.

## Local Adult Education Providers:

A list of Local Adult Education providers is also attached at the back of handbook.

**For further information on all of the above please feel free to contact Majella McEvoy Home School Community Liaison Co-ordinator at (01) 833 2100.**

# Planning for September

## 1. The Transfer from Primary to Secondary School

**The transfer from Primary school to Secondary can be a difficult time for a very small number of students.**

**Remember your child has a lot of change to deal with.**

### **Coping with a new building**

Finding their way around from floor to floor and room to room.

### **New Uniform**

It is important that they begin school with all the necessary uniform, equipment etc.

### **Juniors not Seniors**

In sixth class students are school seniors with all the importance that entails. Now they must cope with being juniors again.

### **Longer Day**

The school day in secondary school is at least one hour or longer than at primary level. Therefore some students may feel very tired at first.

### **New classmates**

Students come from over ten different primary schools. They may find themselves separated from old school friends and for some this can be a difficult time.

### **Earlier Start**

Students will find themselves on the road earlier than before. This will require a reasonable bedtime at all times, this is especially important in the first few weeks.

### **Longer Journey / Longer absence from home**

Getting to school may now involve a bus journey causing some anxiety about getting to school on time. Also students will now stay in school for lunch. Please ensure students leave for school in plenty of time and with enough to eat at lunchtime.

### **New subjects**

Most students enjoy the challenge of new subjects. Some however may be anxious about their own ability to cope.

### **Up to nine teachers not one**

Trying to learn teachers names, coping with different teachers' teaching styles, following the daily timetable, organising books and copies. All these can cause difficulty for some students.

### **Well Known - Not Known**

In primary school students' strengths, talents and needs are well known to the teachers. They are also well known to their class mates.



## 2. Helping your child to do well in his/her New School

### **Plan Ahead**

Have things organised for September.

Remember the following will be your main items of expenditure:

Uniforms.

iPad.

### **Have a plan in mind for:**

Lunch.

Travel arrangements.

Homework.

Do your best to provide a quiet warm place for your child to study.

Check the school diary every night to ensure all homework is recorded and completed.

Check that written homework looks neat and tidy and that it can be read.

### **Attendance**

Put your child's education first by sending him/her to school every day.

Remember time lost is very difficult to make up.

### **An early start**

Ensure a reasonable bedtime for your son/daughter.

Ensure he/she is called in plenty of time in the morning.

### **Uniform**

Insist that your child comes to school in full uniform every day.

### **Books and Equipment**

Ensure that your child has the proper equipment, books, copies, pens, pencils, P.E. equipment etc. by checking his/her timetable daily.

### **Lunch**

Lunch is provided FREE OF CHARGE for all of our First Year students who can select a filling of their choice for either a sandwich, wrap or bread roll. Alternatively, they can opt for a pasta style salad or a fruit bowl. Lunch also includes a small bottle of water and a healthy treat. Fruit and a carton of Apple or Orange juice are also available at lunchtime and before school.

### **Encouragement and interest**

- Talk about what your child did in class today.
- Enquire regularly about how things are going for him/her in school.
- Encourage your child to read as much as possible. Our full-time Librarian is on hand to advise our students with regard to suitable reading material.
- Make an effort when you can to read in front of them yourself.
- Look for opportunities to talk to him/her about their future.

### **Parent / School contact**

We invite parents/guardians to attend a wide range of meetings, events and celebratory ceremonies in the school. We strongly encourage you to support your son/daughter's education by attending these occasions.

### 3. Overcoming common problems in the early days

**Tiredness:** Please ensure an early bedtime

**Confusion:** The early days can be tiring and very confusing in the beginning for First Years. Help by sorting out equipment and copies the night before and reading the following days timetable with him/her.

**Loneliness:** Talk to your child and offer support and reassurance. It is not unusual for new students to miss their old school environment and even return for a visit.

**Vulnerability:** Should your child be bullied in any way please let the school know at once. Remember the vast majority of students soon settle in and make friends.

**If your concerns persist, do not hesitate to contact the school immediately. Ask for the Class Tutor, the Year Head or the Home / School Community Co-Ordinator at 01 833 2100.**

### 4. Parent / Guardian Well Being and Support

Being a parent is not always easy! Teenagers do not come with a hand-book as they say! Looking after your own well-being as well as there's is really important and support and advice is only a phone call away for you and your family.



#### Useful Contact Telephone Numbers:

**Samaritans:** 1850 111 6123 or 1850 609 090

**Pieta House:** 01 628 2111

**Oasis (Local Counselling and Support Service):** 01 836 4524

**L.G.B.T:** 1890 929 523 (Low Call)

**Aware:** 1890 302 302

**St Johns Education Centre:** (Support for Parents) 01 884 4996

**Crosscare Teen Counselling:** 01 557 4705

**Listeel Family Centre:** 01 862 5175

**Turas Springboard Family Centre:** 01 871716

**Barnardos:** 01 450 0355

# Graduate Profile

## Kelsey Doyle - Graduate 2012 Youth Worker - East Wall Youth



Kelsey graduated from Marino College in 2012. Unsure of her career path she took a year out and worked in retail. She then went on to achieve her BA Degree in English and Theology from Maynooth University and she received her Higher Diploma in Further Education in June 2017.

Kelsey now works in East Wall Youth as a full time Youth Worker. "I love working with young people", she says. "I feel it is so important that they feel supported, heard and listened to." She feels it is a real bonus that she is from the local area herself as she can really relate to the issues affecting the young people in the Club. "I understand where they are coming from and I feel this can help me really make a difference." She enjoys the challenges of the job which involves running Drop-Ins, Clubs and Girls Soccer. She is also considering completing a Master's Degree Youth and Community Work to further her career prospects into the future.

She particularly loved English and has high praise for her teachers. Kelsey was elected Head Girl in her final year which was also a great honour for her. Kelsey would advise all first years to enjoy their time in Marino College. "You need to work hard to get where you want to go in life," she says. "Don't be afraid to reach out to the Buddies and your teachers who are there to help you settle in. I probably would not be where or who I am without all the staff and friends I made in Marino."

## Tidgh Maguire - Graduate 2017 - Studying Medicine in Trinity College



Tidgh Maguire completed his Leaving Cert in 2017. He is now a full time student in Trinity College studying Medicine. Tidgh entered Trinity through the Trinity Access Programme (TAP) and initially studied Science. "I was strongly considering teaching as a future career," he says. "but I found myself drawn towards the Healthcare side of Science. Medicine is always changing and advancing and presenting us with new challenges" He achieved 1st class honours and finished top of his class in 1st year and happily this allowed him to transfer to Medicine. Tidgh plans to work as a Doctor when he graduates and hopes to specialise in the area of Pediatrics.

Tidgh is thoroughly enjoying university life. "College is great!" he says. He has made lots of new friends and is enjoying the freedom and independence of College life. "You are independent, but," he warns, "You now have to take responsibility for your own learning and study." Tidgh is very actively involved in all aspects of

College life. He is the Off Campus Welfare Officer for the Students Union and the Public Relations Officer of AMSI. "College provides a great opportunity to get involved and develop and become the unique person that you are," he says. He has a very high regard for the Access programme which provides a strong support system of mentoring and guidance which he feels is crucial to help students transition into the world of 3rd level and succeed.

Tidgh speaks highly and warmly of his time in Marino College where he says he was very happy. "The teachers are so approachable and easy to get along with," he says. "You make great friends and I really felt part of the school community. The school is very student focused and the teachers have a lot of time for the welfare of the students".

Tidgh has many memories from his time in Marino College. He actively involved himself in the Student Council and was selected as a Buddy in sixth year. He participated in the Erasmus Young Social Innovator Project and was chosen to represent Ireland at a conference in Strasbourg as part of this programme. But it is the trip to Berlin in 2nd year that he remembers as the highlight of his time in Marino College. "We had a brilliant time", he says. "It really strengthened our class relationships and friendships and the teachers were great fun out of the classroom."

There is nothing Tidgh would change about Marino College. He would encourage all the First Years to engage with all aspects of school, participate in everything and most importantly to be positive and enjoy school!

## Gavin Dowdall - Graduate 2005 - Administrator - Investec Wealth & Investment Bank



Gavin completed his Leaving Certificate in Marino College in 2005 and then trained as an Electrician. However, when the Construction Industry crashed in 2008, he was forced to rethink his career path. He found himself back at College developing his Business and IT skills and now works an Administrator in Investec Wealth & Investment Bank. Gavin enjoyed his time in Marino College. His favourite subjects were Business Studies, English, History, Woodwork and Computers best. He welcomes the introduction of Transition Year to the school which wasn't there when he was a student.

He remembers well the feeling of achievement on receiving his Junior and Leaving Cert results not to forget all the lifelong friends he made with other students and the teachers. One thing, he feels, that is special about Marino is that the students can progress directly to the schools third level College of Further Education, Connolly House. "They have so much advice right on their doorstep which not many other secondary schools have," he says. Gavin is involved in our Business in the Community Mentoring Programme and works voluntarily with our students to encourage and support them through school and prepare for the challenges and responsibilities of college and working life.

He recalls what it was like to be starting in first year and strongly encourages students to think positively, enjoy school and work hard from day one. "Every day is a new day and a new opportunity for learning new skills and tasks." When he was 15 one of his teachers asked him, "Where do you see yourself in 10 years Gavin?" It made him think! Gavin's advice to our students is simple, "Fail to prepare, Prepare to Fail" - If you have a positive approach to life and work hard everything will fall into place!

### **Dzienniczek ucznia:**

Jest to bardzo ważny sposób komunikowania się między rodzicami i nauczycielami. Każdego dnia uczniowie zapisują w nim swoje prace domowe. Należy przynosić go do szkoły codziennie.

### **Wstęp bez egzaminów na uczelnie wyższe i uniwersytety:**

Większość uczelni wyższych w Dublinie oferuje możliwość przyjęcia uczniów naszej szkoły w poczet studentów, o ile wcześniej osiągną oni zadowalające wyniki z egzaminu maturalnego (Leaving Certificate).

### **Wypożyczanie podręczników:**

Marino College prowadzi program wypożyczania podręczników, w ramach którego udostępniona jest uczniom możliwość korzystania z podręczników za niewielką opłatą. Opłata w tym roku wynosi €50. W przypadku kiedy więcej niż jedno dziecko uczęszcza do szkoły rodzice płacą jedynie dwie trzecie tej kwoty.

### **Mundurek szkolny:**

Mundurek szkolny można nabyć w sklepie Lynch's of Marino, 130 Philipsburgh Ave, D3 (Tel. 01-8375225). Uczniowie mają obowiązek noszenia kompletnego mundurku codziennie.

### **Zebrania rodzicielskie i inne spotkania rodziców i nauczycieli:**

Oczekuje się od rodziców uczęszczania na zebrania rodzicielskie w celu porozmawiania z nauczycielami i odebrania oceny pracy ich dziecka.

Gdyby chcieli państwo omówić postęp w nauce waszego dziecka w jakimkolwiek innym terminie, prosimy o wcześniejsze umówienie się na spotkanie z wychowawcą dziecka. (Tel. 833 2100 – prosić o danego nauczyciela lub opiekuna roku).

Panią McEvoy, nasz nauczyciel kontaktowy, z chęcią porozmawia z państwem na jakimkolwiek temat dotyczący edukacji waszego dziecka.

### **Udział rodziców:**

W każdym semestrze komitet rodzicielski organizuje dwa spotkania z Panią McAteer, Panią McEvoy i członkami ciała pedagogicznego. Spotkania te dają rodzicom sposobność do wzięcia czynnego udziału w życiu szkoły.

### **Kursy wieczorowe dla dorosłych:**

Rodzicom naszych uczniów oferujemy ograniczoną ilość miejsc na kursach (również kursie języka angielskiego) za niewielką opłatą. Jeśli są państwo zainteresowani, prosimy o kontakt z Panią McEvoy.

### **Komitet społeczności lokalnej:**

Komitet społeczności lokalnej spotyka się raz w miesiącu między 10:30 a 11:30 rano. Dostarcza on okazji, aby omówić szeroki zakres spraw, które dotyczą nas wszystkich. Zapraszamy wszystkich, którzy zaangażowani są w edukację i dobro młodzieży. Rodzice są szczególnie mile widziani. Dalszych informacji udziela Majella McEvoy pod numerem telefonu: 8332100.

### **Wychowawca klasy:**

Każda klasa posiada nauczyciela, który dba o obecność na lekcjach, punktualność, dyscyplinę i naukę w swojej klasie. Usprawiedliwienia nieobecności ucznia na zajęciach lekcyjnych powinny zostać wpisane w dzienniczek ucznia dla informacji wychowawcy.

### **Pedagog szkolny:**

Pedagog szkolny udziela informacji i porad dotyczących wyboru kariery, a także spraw osobistych.

### **Rada uczniowska:**

Rada uczniowska daje uczniom sposobność do wzięcia czynnego udziału w rozwoju szkoły.

### **Jurnalul Scolii:**

Este un mijloc foarte important de comunicare intre parinti si profesori. Este folosit de elevi pentru a inregistra temele zilnice. Trebuie adus la scoala in fiecare zi.

### **Programa Accesibila Direct catre Colegiu si Universitate:**

Majoritatea colegiilor din Dublin de nivelul trei acorda atentie speciala elevilor eligibili (apti) ai scolii noastre, pentru aplicare la colegii si universitati, in urma implinirii unui Leaving Certificate satisfacator.

### **System de Inchiriere a Manualelor Scolare ( not too sure about this formulation)**

Colegiul opereaza un system unde elevii pot folosi ipad-uri scolare la un pret foarte redus. Anul acesta pretul este de €50. Daca mai mult de un elev frecventeaza scoala, parintii platesc doar doua treimi din pret.

### **Uniforma Scolara:**

Uniforma Scolara e disponibila in Guiney's, Talbot Street (telefon 8788835). Elevii trebuie sa poarte uniforma completa in fiecare zi.

### **Sedinte Parinte/Profesor si alte sedinte intre profesori si parinti:**

Parintii sunt asteptati sa ia parte la sedinta Parinte – Profesor, unde se vor intalni cu profesorii si vor primi 'carnetul elevului'.

Oricand doriti sa discutati progresul copilului dumneavoastra, va rugam sa faceti o programare la diriginte. (telefon 8332100 si intrebati de ditiginte sau relevantul Year Head)

Ms. McEvoy, Co-ordonatorul Comunitatii noastre Scolare (Home School Community Liaison Co-ordinator) este disponibila pentru a vorbi cu in legatura dumneavoastra cu orice aspect al educatiei copilului dumneavoastra.

### **Implicarea Parintilor:**

Grupul /Asociatia Parintilor are loc cu Domna McAteer, Doamna McEvoy si membrii personalului. Scopul acestei intalniri este de a da parintilor oportunitatea de a se implica in dezvoltarea scolii.

### **Clasele de Seara pentru Adulti:**

Un numar limitat de locuri pentru cursuri (inclusiv Limba Engleza) sunt disponibile parintilor care au copii in scoala, la un pret foarte redus.

### **Suport Emotional:**

#### **Dirigintele clasei:**

Fiecare clasa are un diriginte care ajuta frecventarea, punctualitatea, disciplina si cu problemele academice. Instiintari/bilete in legatura cu absente trebuie scrise in jurnalul de teme, in atentia dirigintelui.

### **Consilierul Scolii:**

Informatii si ajutor sunt valabile in legatura cu alegerea carierei si probleme personale.

### **Consiliul Elevilor:**

Consiliul elevilor da oportunitate elevilor in a se implica in dezvoltarea scolii.

## A Guide to Common Terms used in Schools

### **Curriculum:**

- C.S.P.E. Civic, Social and Political Education
- J.C.S.P. Junior Certificate School Programme
- L.C. Leaving Certificate
- L.C.A. Leaving Certificate Applied
- P.E. Physical Education
- R.E. Religious Education
- R.S.E. Relationships and Sexuality Education
- S.P.H.E. Social Personal and Health Education
- C.B.A. Class Based Assessment

### **General Educational Terms / Programmes:**

- B.O.M. Board of Management
- C.D.E.T.B. City of Dublin Education and Training Board
- D.E.S. Department of Education and Skills
- D.E.I.S. Delivering Equality and Opportunity in Schools.
- D.L.P. Designated Liaison Person (Child Protection Officer)
- E.A.L. English as an Additional Language
- E.W.O. Educational Welfare Officer
- H.S.C.L. Home School Community Liaison Co-ordinator
- J.C.S.A. Junior Cycle School Award
- N.C.S.E. National Council for Special Education
- S.C.C. Sports and Cultural Council
- S.C.P. School Completion Programme
- S.E.N.O. Special Education Needs Organiser
- W.S.E. Whole School Evaluation
- S.E.C. State Exams Commission
- N.C.C.A. National Council for Curriculum and Assessment
- S.E.N. Special Education Needs
- A.F.L. Assessment for Learning  
(Work set and corrected so that student learning takes place).
- S.S.E. School Self Evaluation
- S.D.P. School Development Plan

### **Community / Agencies:**

- H.S.E. Health Service Executive
- N.Y.P.II Neighbourhood Youth Project
- S.W.A.N. Youth Service based in St. Agatha's Hall
- Túsla New Child and Family Agency
- Y.P.A.R. Young People at Risk – Initiative that promotes inter-agencies
- V. de P. St. Vincent de Paul Society
- C.A.H.M.S Child and Adolescent Mental Health Services.
- B.Y.P. Ballybough Youth Project
- D.Y.P. Donnycarney Youth Project

## Local Adult Education Providers

### **Ballybough Community, Youth & Sports Centre, Ballybough Road, Dublin 3**

Contact – (01) 222 8584

Services – Adult education classes, sporting activities and community information, reasonable fees for all.

### **The Larkin Unemployed Centre, 57-58 North Strand Rd., Dublin 1**

Contact – Maria Tyrrell at (01) 836 5544

Services – Welfare Information, Adult Guidance, Adult Courses, Job Club, Self-Employment information and support, Crèche facilities.

### **North Wall C.D.P., Lower Sheriff Street, Dublin 1**

Contact – Geraldine Comerford at (01) 836 5399

Services – Adult Ed. courses, Information and Training, Crèche facilities.

### **Lourdes Youth and Community Services, Rutland Street, Dublin 1**

Contact – Helena McNeal at (01) 836 3416

Services - Adult Ed. courses, Information and Training, Crèche facilities.

### **Oznam House Resource Centre, 53 Mountjoy Square, Dublin 1**

Contact – Tony Rock at (01) 874 2804

Services - Adult Ed. courses, Active Retirement and Men's Group, Crèche facilities, E.S.O.L. for beginners.

### **Dublin Adult Learning Centre, 3 Mountjoy Square, Dublin 1**

Contact – Mary Maher at (01) 836 4301

Services - Literacy based programmes for Adults, Part-time Crèche facilities, E.S.O.L. for beginners.

### **Marino College of Further Education, Connolly House, North Strand Dublin 1.**

Contact - Catherine Smith (01 855 7116)

Services – Back to Education Initiative part-time QQI Level 5 courses

### **Parnell Adult Learning Centre, Parnell Street, Dublin 1**

Contact – Máirín Kenny at (01) 874 6607

Services – ESOL - English for Speakers of other Languages, Literacy Support.

### **Local Primary and Secondary Schools**

Contact – Majella McEvoy, H.S.C.L. at (01) 833 2100

Services – Adult Ed. Evening courses.

**Contact Majella McEvoy Home School Co-ordinator at (01) 833 2100 for further help or information about Adult Education.**

